

**To:** Susan Tackish[tackishs@api.org]  
**From:** Getto, Leila  
**Sent:** 2019-01-30T18:58:49-05:00  
**Importance:** Normal  
**Subject:** Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO w/Acting Secretary Dave Bernhardt  
**Received:** 2019-01-30T18:59:25-05:00

Thank you!

*Leila Getto  
U.S. Department of the Interior  
Immediate Office of the Secretary  
Deputy Director, Scheduling and Advance  
Direct: 202-208-5359; Main: 202-208-7551  
Cell: 202-706-9435  
Email: [leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)*

On Wed, Jan 30, 2019 at 6:55 PM Susan Tackish <[tackishs@api.org](mailto:tackishs@api.org)> wrote:

Hi Leila – thank you for the email confirming the meeting on February 11<sup>th</sup> at 2:00pm.  
Below is the car information:

Driver: Michael Hunter

2011 GMC Denali

DC tag: (b)(6)

Color: Black

Please let me know if you need any additional information. Thanks! Susan

**Susan A. Tackish**

EA to the President & CEO

**From:** Getto, Leila <[leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)>  
**Sent:** Wednesday, January 30, 2019 6:38 PM  
**To:** Susan Tackish <[tackishs@api.org](mailto:tackishs@api.org)>  
**Cc:** SIO, Scheduling <[scheduling\\_sio@ios.doi.gov](mailto:scheduling_sio@ios.doi.gov)>  
**Subject:** Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO  
w/Acting Secretary Dave Bernhardt

Hi Susan!

We're confirmed for Monday, February 11th at 2pm. If any of the meeting participants change please let me know as soon as possible.

Our office address is 1849 C Street NW (please ask them to arrive via our main entrance on C St -- NOT E St). Please send me the car make, model, and tag number for parking the day before. We'll reserve a parking spot directly in front of our building with yellow cones. My colleague, Nick Davis, will greet them in the lobby and escort them to the meeting room.

Thank you!

Leila

*Leila Getto*

*U.S. Department of the Interior*

*Immediate Office of the Secretary*

*Deputy Director, Scheduling and Advance*

*Direct: 202-208-5359; Main: 202-208-7551*

*Cell: 202-706-9435*

*Email: [leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)*

On Wed, Jan 30, 2019 at 6:26 PM Getto, Leila <[leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)> wrote:

Hi Susan! Thank you for your patience. How about February 14th at 10am?

*Leila Getto*

*U.S. Department of the Interior*

*Immediate Office of the Secretary*

*Deputy Director, Scheduling and Advance*

*Direct: 202-208-5359; Main: 202-208-7551*

*Cell: 202-706-9435*

*Email: [leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)*

On Wed, Jan 30, 2019 at 3:07 PM Susan Tackish <[tackishs@api.org](mailto:tackishs@api.org)> wrote:

Hi Nick – just following up on this to see if there are any possible dates in the near future for the meeting with Acting Secretary Dave Bernhardt. Thanks, Susan

**Susan A. Tackish**

EA to the President & CEO

API | 1220 L Street, NW | Washington, DC 20005

202.682.8502 P | 202.682.8110 F | [tackishs@api.org](mailto:tackishs@api.org)

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**From:** Susan Tackish  
**Sent:** Friday, January 18, 2019 12:36 PM  
**To:** 'SIO, Scheduling' <[scheduling\\_sio@ios.doi.gov](mailto:scheduling_sio@ios.doi.gov)>  
**Subject:** RE: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO  
w/Acting Secretary Dave Bernhardt

Thanks Nick. I look forward to hearing from you soon. Best, Susan

**From:** [nicholas\\_davis@ios.doi.gov](mailto:nicholas_davis@ios.doi.gov) <[nicholas\\_davis@ios.doi.gov](mailto:nicholas_davis@ios.doi.gov)> **On Behalf Of SIO,**  
Scheduling  
**Sent:** Thursday, January 17, 2019 5:09 PM  
**To:** Susan Tackish <[tackishs@api.org](mailto:tackishs@api.org)>  
**Subject:** Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO  
w/Acting Secretary Dave Bernhardt

Thank you Susan. We have received the information and hope to get back to you soon.

Nick

**Nick Davis**

Office of Scheduling and Advance

Immediate Office of the Secretary

U.S. Department of the Interior

Office: 202-208-7551

Cell: 202-805-9898

On Wed, Jan 16, 2019 at 1:26 PM Susan Tackish <[tackishs@api.org](mailto:tackishs@api.org)> wrote:

Hi Leila – glad to know you are still involved with scheduling. Attached is the completed form. Please let me know if you need anything further. Thanks! Susan

**From:** Getto, Leila <[leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)>  
**Sent:** Wednesday, January 16, 2019 12:10 PM  
**To:** Susan Tackish <[tackishs@api.org](mailto:tackishs@api.org)>  
**Cc:** Scheduling SIO <[scheduling\\_sio@ios.doi.gov](mailto:scheduling_sio@ios.doi.gov)>  
**Subject:** Re: [EXTERNAL] Meeting Request for Mike Sommers, API President & CEO  
w/Acting Secretary Dave Bernhardt

Hi Susan!

Yes, we took over his schedule. Can I trouble you to fill out our attached form that we ask of everyone.

Thank you!

Leila

*Leila Getto*

*U.S. Department of the Interior*

*Immediate Office of the Secretary*

*Deputy Director, Scheduling and Advance*

*Direct: 202-208-5359; Main: 202-208-7551*

*Cell: 202-706-9435*

*Email: [leila\\_getto@ios.doi.gov](mailto:leila_getto@ios.doi.gov)*

On Tue, Jan 15, 2019 at 2:17 PM Susan Tackish <[tackishs@api.org](mailto:tackishs@api.org)> wrote:

Hi Leila –

Not sure if you are still handling scheduling requests or not. If not, please advise who I should send this request to. Mike Sommers, President and CEO of the American Petroleum Institute (API) would like to meet with Acting Secretary Dave Bernhardt regarding the OCS/Five-year Plan. Bill Koetzle, our VP of Federal Relations, will join him for this meeting.

I appreciate your assistance with this request and please let me know if you need any additional information.

Thanks,

Susan

**Susan A. Tackish**

EA to the President & CEO

API | 1220 L Street, NW | Washington, DC 20005

202.682.8502 P | 202.682.8110 F | [tackishs@api.org](mailto:tackishs@api.org)